

**TOWN OF SOMERS
CEMETERY LANDSCAPE SERVICES**

**ADDENDUM
Questions and Answers
Related to Cemetery Landscape Services Proposal of
March 4, 2015**

Q. What was the cost for these services last year and how can I obtain a copy of the bid tabulation or perhaps the current contract?

A. The following is the existing cemetery fee schedule

<u>Service:</u>	<u>West</u>	<u>New West</u>	<u>North</u>	<u>Center</u>
Mowing, Edging, Cleanup, Trimming Pickup (weekly or as needed)	<u>\$725</u>	<u>\$250</u>	<u>\$325</u>	<u>\$425</u>
Spring Clean up	<u>\$245</u>	<u>\$165</u>	<u>\$165</u>	<u>\$300</u>
Fall Clean up	<u>\$450</u>	<u>\$702</u>	<u>\$627</u>	<u>\$1,110</u>
Tree/Shrub Maintenance (per visit)	<u>\$200</u>	<u>\$200</u>	<u>\$200</u>	<u>\$900</u>
Fertilization per Application	<u>\$700</u>	<u>\$700</u>	<u>\$700</u>	<u>\$700</u>
Extra approved work (hourly rate)	<u>\$47/man hr.</u>	<u>\$47/man hr.</u>	<u>\$47/man hr.</u>	<u>\$47/man hr.</u>

Q. What are the limitations on subcontracting?

A. There are no limitations on subcontracting except that both the contractor and subcontractor must meet all of the requirements of the solicitation.

Q. Is bonding required? Or any for of bid security?

A. Article 7. of the RFP addresses the insurance requirements. There are no separate provisions for bonding or bid security.

Q. Is there a "local vendor" preference?

A. There is no local vendor preference.

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Q. Is the prebid meeting mandatory?

A. There is no “pre-bid” meeting requirement. Article 9. of the RFP states. “At the option of the Committee, selected firms may be called for an interview. If you are called for an interview, we will expect that the principal of the firm will attend along with whoever will act as the onsite crew leader or foreman for the firm.”

Q. How will award be determined?

A. The contract will be awarded to the highest scored responsive and responsible proposer, whose proposal is most advantageous to the Town of Somers, all factors being considered. The Cemetery Committee will provide their recommendation to the Board of Selectmen who, in turn, will finalize the selection by voting.